***Complete this document in its entirety to apply for funds from the Governor’s Office of Appalachia and the Appalachian Regional Commission for Program Year 2019.***

***Applications due to the OMEGA Office by* March 30, 2018, 4:00 PM*.***

|  |  |
| --- | --- |
| **1. Pr****oject Title:** *Location/Descriptive Title* |  |
| **2. Project Grantee:** *Applicant’s Legal Name* |  |
| **3. Contact Person:** *Name* *Title* *Complete Address* *Phone* *Email Address* |  |
| **4. Engineer/Architect:***(Construction Projects Only)* *Name*  *Title* *Complete Address* *Phone* *Email Address* |  |
| **5. Counties Served**:  *Name /Economic status of each / Beneficiaries* |  |
| **Number of Beneficiaries (persons):**  |
| **6. Basic Agency:**  *Administering Agency (Construction Projects Only)* |  |
| **7a. ARC Investment Goal/Strategy:** *Use Number and full Description* |  |
| **7b. GOA Investment Goal/Strategy:***Use Number and full Description* |  |
| **8. Purpose Statement:** *One-sentence to describe the primary purpose of the proposed project,**in terms of the activity and its ultimate outcome.*  |  |
| **9. Funding:***Include all project funding under the correct type and list the name of the Funding Source. More lines can be added, if needed.* |

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| --- | --- | --- | --- | --- |
| **Type** | **Amount** | **%** | **Funding Source** | **Status** |
| **ARC or GOA** |  |  | Area Development  | This Pre-Application |
| **Federal** |  |  |  |  |
| **State**  |  |  |  |  |
| **Local** |  |  |  |  |
| **Private** |  |  |  |  |
| **TOTAL** |  | **100%** |  |  |

 |
| **10. Project Description:***(one–two paragraphs maximum)**Describe major activities to be conducted. The description should address who, what, when, where, and how for each major activity.* |  |
| **11. Strategic Rationale:***(one paragraph maximum)**•Identify the problems and/or opportunities the project will address.**•Explain the critical circumstances that compel the project to be funded by ARC.**•Describe how the project supports a regional strategy or plan.* |  |
| **12. Collaborative Partners:***(one paragraph maximum)**Identify local, regional and/or state partnerships that will support the project.* |  |
| **13. Project Sustainability**  **and Capacity:** *(one paragraph maximum)**•Describe your capacity to undertake the proposed activity by describing previous experience with a similar activity.**•Explain how the project will be sustainable once ARC support is no longer available.* |  |
| **14. Impact Measures:***•Identify quantifiable output and outcome measures, consistent with ARC guidance (include any leveraged private investment resulting from the project).**Output: Milestones. How many will be served, how many miles or feet**Outcomes: Measurable results. What or how many will be created, improved, reduced, retained, implemented, constructed, etc.* | **Outputs** |
| **Outcomes** |

**Required Attachments**

* Certified Engineer’s Cost Estimate for Construction Projects
* Vendor Quotation for Equipment Projects
* Documentation on commitment of other funds and Local Share Letter signed by Fiscal Officer.
* Letters of Local Support
* Service Area Map
* Other Significant Items