***Complete this document in its entirety to apply for funds from the Governor’s Office of Appalachia and the Appalachian Regional Commission for Program Year 2019.***

***Applications due to the OMEGA Office by* March 30, 2018, 4:00 PM*.***

|  |  |
| --- | --- |
| **1. Pr****oject Title:** *Location/Descriptive Title* |  |
| **2. Project Grantee:** *Applicant’s Legal Name* |  |
| **3. Contact Person:**  *Name*  *Title*  *Complete Address*  *Phone*  *Email Address* |  |
| **4. Engineer/Architect:**  *(Construction Projects Only)*  *Name*  *Title*  *Complete Address*  *Phone*  *Email Address* |  |
| **5. Counties Served**:  *Name /Economic status of each / Beneficiaries* |  |
| **Number of Beneficiaries (persons):** |
| **6. Basic Agency:**  *Administering Agency (Construction Projects Only)* |  |
| **7a. ARC Investment Goal/Strategy:**  *Use Number and full Description* |  |
| **7b. GOA Investment Goal/Strategy:**  *Use Number and full Description* |  |
| **8. Purpose Statement:**  *One-sentence to describe the primary purpose of the proposed project,**in terms of the activity and its ultimate outcome.* |  |
| **9. Funding:**  *Include all project funding under the correct type and list the name of the Funding Source. More lines can be added, if needed.* | |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Type** | **Amount** | **%** | **Funding Source** | **Status** | | **ARC or GOA** |  |  | Area Development | This Pre-Application | | **Federal** |  |  |  |  | | **State** |  |  |  |  | | **Local** |  |  |  |  | | **Private** |  |  |  |  | | **TOTAL** |  | **100%** |  |  | |
| **10. Project Description:**  *(one–two paragraphs maximum)*    *Describe major activities to be conducted. The description should address who, what, when, where, and how for each major activity.* |  |
| **11. Strategic Rationale:**  *(one paragraph maximum)*  *•Identify the problems and/or opportunities the project will address.*  *•Explain the critical circumstances that compel the project to be funded by ARC.*  *•Describe how the project supports a regional strategy or plan.* |  |
| **12. Collaborative Partners:**  *(one paragraph maximum)*  *Identify local, regional and/or state partnerships that will support the project.* |  |
| **13. Project Sustainability**  **and Capacity:**  *(one paragraph maximum)*  *•Describe your capacity to undertake the proposed activity by describing previous experience with a similar activity.*  *•Explain how the project will be sustainable once ARC support is no longer available.* |  |
| **14. Impact Measures:**  *•Identify quantifiable output and outcome measures, consistent with ARC guidance (include any leveraged private investment resulting from the project).*  *Output: Milestones. How many will be served, how many miles or feet*  *Outcomes: Measurable results. What or how many will be created, improved, reduced, retained, implemented, constructed, etc.* | **Outputs** |
| **Outcomes** |

**Required Attachments**

* Certified Engineer’s Cost Estimate for Construction Projects
* Vendor Quotation for Equipment Projects
* Documentation on commitment of other funds and Local Share Letter signed by Fiscal Officer.
* Letters of Local Support
* Service Area Map
* Other Significant Items